**Planning Children and Young Peoples Consultation (Group)**

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| --- | --- | --- | --- | --- | --- |
| Aim | | Target Group | Resources required | Date | Time |
| **Example** To hear what children and young people think would be useful to include in a COVID 19 Resource Toolkit | | 4 - 12 | Spinning Wheel |  |  |
| Warm up activity | **Example**  Kittens and puppy dogs will get children laughing. Split the group into two groups that stand facing each other on either side of a line. One side are kittens and the other are puppy dogs. Kittens are not allowed to laugh or smile. Puppy dogs try to make the kittens smile or laugh by using funny voices, making funny faces, or doing other hilarious things. If a kitten laughs or smiles, they sit down or join the puppy dogs to help them make the kittens side laugh or smile. The game finishes when only one (or a few) kittens are left. | | | | |
| Introduction | Explain purpose of consultation and the activities the group will be doing  Gain children’s consent- let children know they can choose to opt out or in | | | | |
| Activity-consultation  Spinning Wheel – with COVID19 kit content ideas put into the different sections | Invite children to spin the wheel and make comments about the content options  Invite children to add new options to the wheel  Record feedback and outcomes – see attached | | | | |
| Debrief and key messages | Thank participants for their views and ideas.  Check that what you have recorded is what the children and young people said  Check in with children and young people by asking how the session went?” or “what might be done differently next time?” | | | | |
| Next steps | CLOSE THE LOOP  Check in with each child or young person letting them know   * what you will do with the information they shared, * how they will be updated on how the information has been used and * any changes that occur | | | | |

**Recording Children and Young Peoples Consultation Responses (Group)**

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| --- | --- | --- | --- | --- | --- | --- |
| **Date** | **Aim** | **Participants** | | **Activity** | **Feedback** | **Activity Evaluation**  **(5 highest)** |
| **Target Age**  **4-14** | |
| **Age** | **No** |
| *17/10* | ***Example*** To hear what children and young people think would be useful to include in a COVID 19 Resource Toolkit | *4-7*  *8-12* | *3*  *2* | *Spin the Wheel – children to spin and make a comment on the option.* |  | *1*  *2*  *3*  *4*  *5* |